



# NORFOLK COUNTY SHERIFF'S OFFICE

## COURT CLOTHES EXCHANGE

TO: All NSO Inmates and Family / Friends Dropping Off Court Clothes  
FROM: Supt. Horgan & A/S Reilly *DR*  
DATE: January 8<sup>th</sup>, 2016  
RE: Court Clothes

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The NSO will be enacting the following protocol effective January 15<sup>th</sup>, 2016:

1. Court clothes must be brought to the facility no less than 72 hours before the offender's court date. Approval for exceptions of the time restrictions may only be made by the Superintendent, Assistant Superintendent or Assistant Deputy Superintendents.
2. The person dropping off the clothing must produce valid state identification.
3. The hours for the court clothing exchange shall remain Monday -Friday 10:00AM to 2:30 PM
4. The person dropping off the clothes shall sign a form that will state:

"By signing this sheet I understand that I am responsible for all of the property and its contents listed above. I understand that it is a crime to deliver or introduce drugs or other contraband into the Norfolk County Correctional Center or to an inmate housed at the facility. I understand that the introduction of contraband may lead to my criminal prosecution and the criminal prosecution of the offender who is receiving these items in accordance with M.G.L. C. 268 S. 31 and M.G.L. C. 268 S.28